



# Global Channels Inc.

**Job title** - Admissions officer, postsecondary educational institution

**Job start date:** As Soon as Possible

**Salary:** \$38,000.00 to \$43,000

**Hours:** 40 Hours / Week

**Terms of employment:** Permanent, Full time, Day, Weekend

**SKILLS Work Setting:** School or educational institution/establishment

**Personal Suitability:** Excellent oral communication, Team player, Reliability, Organized, Flexibility, Excellent written communication, Effective interpersonal skills, Initiative

**Education:** Bachelor's degree or equivalent experience

**Experience:** 3 years to less than 5 years

**Languages:** English

**Apply by email:** [apply@globalchannelsinc.com](mailto:apply@globalchannelsinc.com)